

# Joining Instructions

Wallacespace in Covent Garden, London, is home to All Things IC Masterclasses.

The space has been designed to facilitate creative thinking and minimise distractions to make the most of your time out of the office.

Thank you for signing up, I look forward to seeing you,  
*Rachel Miller*

**all**things**IC**



2 Dryden Street, Covent Garden  
London, WC2E 9NA.  
+44 (0)207 9351265  
[www.wallacespace.com/](http://www.wallacespace.com/)

Look for the blue building.

# Location



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It's a two-minute walk from Covent Garden station (Piccadilly Line) and five-minute walk from Holborn Tube station (Piccadilly and Central Lines). It's at the junction of Long Acre and Drury Lane.

# Getting here



## **From Covent Garden station**

Turn onto Long Acre with the station behind you and take a right. Cross the road and turn left onto Arne Street (just before Caffe Nero). Take the next right onto Dryden Street, we're on the left hand side at number 2.

## **From Holborn station**

Cross over Kingsway and turn left, then turn right onto Great Queen Street. Walk to the top of Great Queen Street and turn right onto Drury Lane, then do a quick left onto Dryden Street. Facing this way, wallacespace is on your right.

# Approximate times

**From Leicester Square:** (Northern and Piccadilly Lines): 10-minute walk

**From Charing Cross:** (Northern Line and Overground): 12-minute walk

**From Waterloo:** 5-10 minutes via bus/taxi/Tube

**From Euston:** 10-15 minutes via bus/taxi/Tube

**From Paddington:** 20-25 minutes via bus/taxi/Tube.

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# Airports

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**Heathrow airport:** 45 minutes away via Tube (Piccadilly Line) to Covent Garden. You can also take a taxi to Paddington (20 minutes), then Heathrow Express (approx. 15 minutes) direct.

**Gatwick airport:** Taxi to Victoria station, then Gatwick Express (mainline train) direct to Gatwick. Allow an hour.

**London City Airport:** Accessible by Tube/bus/taxi (40 minutes).



# Timings and food

Breakfast is available from 8.30am if you fancy it. The Masterclass starts at 9am and finishes at 4.30pm.

You'll not go hungry! A tasty lunch will be served. There will also be tea, Fair-trade coffee, juices, soft drinks, retro-sweets, cookies, fruit and nuts available all-day long. This is all included. Do let me know any dietary requirements.



# Access and attire

The venue is a converted Victorian chandelier showroom. This makes for a quirky building, but presents some accessibility challenges. Please let me know if you have any access requirements.

## Dress: Business casual

Wear what you feel comfortable in. Think shirt and no tie. You can wear jeans if you wish. Free Wi-Fi is available. You don't need to bring a laptop.



# See you soon

CIPR and IoIC members can earn 10 CPD points / six hours from attending one of my courses. Everyone leaves with a certificate of attendance.

Please get in touch with any queries: [rachel@allthingsic.com](mailto:rachel@allthingsic.com).

Thank you for choosing All Things IC.

*Rachel Miller*





# Masterclasses



[allthingsic.com/masterclasses](http://allthingsic.com/masterclasses)